



IMPRESS AT EVERY LEVEL

## APPLICATION FOR EMPLOYMENT

Thank you for your interest in pursuing opportunities with Slingshot Publishing. Please fill out all information and attach a current cover letter and resume and be prepared to provide three business references should you obtain an interview. Again, we appreciate your interest in our company.

What position are you applying for: \_\_\_\_\_ Date: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Personal Information							
First Name	Last Name			Primary Phone Number	Email		
Current Home Address				City	Prov	Postal Code	Country
Availability – Please indicate the time that you are available to work (start & finish time)							
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Date available to begin work: <u>dd / mm /20</u>				Expected Salary Range: _____ per hour			
<i>Please circle the appropriate answer</i>							
Are you legally entitled to work in Canada?		Yes	No				
Are you between the ages of 16 and 65?		Yes	No				
Are you a student or a non-student?		Student	Non-Student				
Have you ever been convicted of a criminal offence for which a pardon HAS NOT been granted?					Yes	No	
Employment History Please list in order, your three most recent jobs <u>OR</u> those most related to the position							
Name & Address of Employer:							
Job Title:			Period of Employment: From _____ To _____				
Salary:			Reason for Leaving:				
Supervisor Name:				Phone Number:			
Functions/Responsibilities:							
Name & Address of Employer:							
Job Title:			Period of Employment: From _____ To _____				
Salary:			Reason for Leaving:				
Supervisor Name:				Phone Number:			
Functions/Responsibilities:							
Name & Address of Employer:							
Job Title:			Period of Employment: From _____ To _____				
Salary:			Reason for Leaving:				
Supervisor Name:				Phone Number:			
Functions/Responsibilities:							

**Employment References – Please circle the appropriate answer**

For employment references, may we contact your present/last employer?      Yes      No

For employment references, may we contact your former employer(s)?      Yes      No

**Educational Background**

Highest Primary/Secondary educational grade level completed:

Post Secondary Education	Certificate/Degree Obtained
University:	
Business College:	
Trade School or Vocational School:	

Do you have any specific skills, trades or experience related to the position in which you are applying? Please describe

**TO BE READ AND SIGNED BY THE APPLICANT:**

By signing this form, I consent to Slingshot Publishing using my personal information provided in this application for purposes relating to my hiring and, if hired, for purposes relating to my continued employment such as the administration of payroll, pension and employee benefits. I also consent to Slingshot Publishing disclosing only as much of this personal information as may be needed by third parties who provide services to Slingshot Publishing in connection with my employment, such as payroll, pension and benefits administration. I further consent to the collection, use and disclosure of any personal information provided to Slingshot Publishing for purposes relating to my continued employment, where required.

I understand that my personal information will be kept confidential and secure. I hereby authorize Slingshot Publishing to obtain a report or other written or verbal communication about me, for consideration in connection with my application for employment and to obtain credit and/or criminal record checks, where required.

In addition, I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Slingshot Publishing and myself for either employment or for the providing of any benefit. If an employment relationship is established, I understand that I have the right to terminate my employment at any time and that Slingshot Publishing retains the same right.

I verify that all statements made in this application form, and those given during my employment interview(s) are true and correct and understand that any false statement shall disqualify me from employment or shall be considered just cause for my termination from employment.

**Signature:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

Leave blank for management purposes